Alumni Board
Bylaws

Article 1 – Purpose

Section 1. The Alumni Board (“Board”) of Georgia State University’s School of Public Health (“School of Public Health”) exists to support alumni engagement, establish a professional and social network for alumni and to provide mentorship to current students. The Board serves as ambassadors for the School of Public Health and Georgia State University.

Article II – Officers

Section 1. The Board shall have a Chair, whom the Board shall appoint from current members. The Chair shall serve for a one-year term, renewable upon the mutual agreement of the Chair and the Office of Development.

Section 2. In the event that a Board member cannot complete his or her term, the Board, in order to fill the vacancy, may make an interim appointment which is valid until the expiration of the original term, at which time the interim member can be nominated to a second term upon majority vote from the Board.

Article III – Members

Section 1. There shall be no fewer than 5 Board members and no more than 15.

Section 2. Board members shall be alumni of the School of Public Health and shall reflect the diversity of the School. Board members need not be in the public health field to serve.

Section 3. New Board member nominations shall be received through the Office of Development. Nominations may be made by School of Public Health alumni, faculty, administration, staff, and students as well as School of Public Health supporters and friends (e.g. Members of the Board of Advisors). Self-nominations shall be accepted. The slate of nominees shall be presented to the Board for approval at a regularly scheduled meeting. Each nominee must be approved by a majority vote from the Board.
Prospective Board members will be considered for nomination based on the following criteria:

- A history of volunteer leadership and civic engagement and/or a demonstrated passion for the school’s mission.
- A proven track record of personal giving or leading volunteer fundraising efforts, including helping to solicit gifts from others.
- Distinguishing career and/or civic accomplishments.
- Consistent event participation.

**Section 4.** Board members shall be appointed to serve for a three-year term, effective July 1st of the appointment year through June 30th of the last year. At the Director of Development’s discretion, a Board member may be appointed for an additional three-year term (for a total of six years of service). Following the expiration of their second consecutive term, members shall take a minimum one year break from service prior to being considered for an additional appointment to the Board. At the Director of Development’s discretion, a one year extension of Board membership is allowable.

**Section 5.** Board members are expected to make a personal annual financial contribution of $100 or more to support the mission of the School of Public Health.

**Section 6.** Board members are expected to advise on fundraising communication strategies that target Alumni of the School of Public Health and assist with fundraising initiatives (e.g. Georgia State Day - 24 hour online giving campaign).

**Section 7.** Board members are expected to attend and actively participate in all Board meetings, except in the case of family/business emergency. Members are also encouraged to attend, as appropriate, events and celebrations sponsored by the School of Public Health (e.g. the John R. Lutzker Lecture Series and the Kreuter Katz Lecture on Health Equity). Members are also expected to assist when called upon and able to do so (e.g. participating as guest lecturers in classes, student forums, webinars, etc.).

**Section 8.** No member should appear to be a spokesperson for the School of Public Health or Georgia State University or claim or imply such authority except with express permission of the Dean.

**Section 9.** Board members serve without remuneration.

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**Article IV – Removal from the Board**

**Section 1.** Board members absent from the majority of meetings in a year and non-participatory in regards to the required annual financial contribution may have their Board membership withdrawn. The Director of Development and Board Chair will decide upon each instance individually.
Article V – Meetings

Section 1. The Board shall meet at least six and at most ten times every year on dates selected by the Board. Meetings may be in person or digital. The Chair presides over the meetings. Each meeting will include a School of Public Health summary given by the Director of Development and discussions pertaining to the mission of the Board.

Article VI – Committees

Section 1. The Chair may establish such ad hoc committees, task forces, and working groups as the Chair and the Director of Development deem necessary and appropriate.

Section 2. The Chair shall appoint the committee chairs and members, in consultation with the Director of Development.

Article VII – Changes to Bylaws

Section 1. With the approval of the Director of Development, any bylaw may be amended, repealed, or suspended by majority vote of the Board at any meeting, with at least 10 days of advance written notice.

Article VIII – Quorum

Section 1. Members shall serve as the voting members of the Board. A majority of the Board shall constitute a quorum in matters requiring a vote.

Submitted for the Alumni Board’s Approval:

Adoption of Bylaws: