

SUMMER 2017 THESIS & CAPSTONE TIMELINE

DATE	ACTION
June 2 -Summer 2017 Registration Deadline	<ol style="list-style-type: none"> 1. Continue literature review. 2. Compose initial draft of thesis/capstone; make sure you've contacted your Chair about expectations for the First Draft. 3. Make sure IRB approval is in order if applicable: http://www.gsu.edu/research/human_subjects.html
June 19 -Initial Draft Due	<ol style="list-style-type: none"> 1. Submit First Draft to Chair 2. While Chair is reviewing your draft, begin working on Presentation.
July 3 -Final Draft Due	<ol style="list-style-type: none"> 1. Submit Final Draft to Chair <u>and</u> Committee Member(s). 2. Start or continue working on PowerPoint Presentation. 3. Contact Chair and all Committee Member(s) about scheduling a defense date; do not schedule a defense until you have confirmed a date and time with all members of your committee. 4. Contact Facilities via this form to reserve a room for your defense. 5. Once the defense is scheduled, email the Defense Announcement Form to gsample@gsu.edu at least one week before the defense date. Forms are available here: http://publichealth.gsu.edu/students/thesis/forms-need/
July 24 -Last Day to Defend	Day of Defense <ol style="list-style-type: none"> 1. Bring Results of Defense Form for your committee to complete. 2. Arrive early to make sure the room is set-up & AV equipment is working. 3. Bring paper to take notes in case revisions need to be made to your thesis or capstone. 4. Forms are available here: http://publichealth.gsu.edu/students/thesis/forms-need/
July 28, 4:00 PM -Final Upload Due	Deadline for uploading final, approved version of the thesis or capstone to ScholarWorks <ul style="list-style-type: none"> ▪ The final version must be approved by your Chair before it is uploaded. ▪ Final Grades are due to the University by 5:00 PM on August 1.
August 8	University's Degree Conferral Date

*Please consult with your Chair and committee member(s) about the dates above.
Deadlines may need to be altered to meet individual needs.*