December 6, 2021

Daniel Whitaker, Ph.D.
Associate Dean for Research
School of Public Health
Georgia State University
Atlanta, GA 30303

Dear Dr. Whitaker,

The Responsible Conduct in Research (RCR) Implementation Plan for the School of Public Health has been received and reviewed. The Plan provides appropriate instruction for students engaged in empirical research and outlines the plan to seek waivers when appropriate.

The RCR Plan for the School of Public Health is approved.

Thank you for your time in submitting the Plan.

Sincerely,

Timothy L. Denning, Ph.D.
Vice President for Research and Economic Development
Chair, Georgia State University Research Foundation
Distinguished University Professor
Sample Template

Responsible Conduct of Research (RCR) Program for the (College)

The School of Public Health (College) is dedicated to producing responsible and ethical researchers. The narrative below indicates how the College will implement the Responsible Conduct of Research (RCR) requirements, including CITI training for RCR, five hours of face-to-face instruction, and an evaluation plan. RCR requirements will affect all students in the College who are “research oriented,” meaning that they will be involved in research with human or animal subjects or laboratory research or other research. In accordance with the College’s policy/procedure, College programs that are geared toward developing practitioners, rather than researchers, or disciplines using non-empirical research methods” may request to waive parts of the training (e.g., the CITI requirement) for students enrolled in programs for which the training is not appropriate. (Reference the College specific waiver policy/procedure.)

Training Requirement

All research-oriented College students will complete training in their first year of enrollment and prior to conducting any research with humans or animals utilizing the training programs required by University Research Services and Administration (USRA). Programs requiring research that does not involve humans or animals may not be subject to training requirements (e.g., list examples, etc.). Other training requirements may apply such as, (list examples).
## School of Public Health, “Five Hours Face-to-Face Training” Requirement

<table>
<thead>
<tr>
<th>Level</th>
<th>Program Information</th>
<th>Research Courses</th>
<th>Other Options</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td></td>
<td></td>
<td>One-one-one mentoring with faculty PI or co-PI (in addition to CITI training)</td>
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<tr>
<td>Masters</td>
<td>For master-level students, all students enrolled in PHPH 7011 Epidemiology for Public Health or PHPH 7711 Epidemiologic Methods I will be required to complete the CITI RCR training and will receive 5 additional hours as part of in class discussions during the course</td>
<td>PHPH 7011, Principles of Epidemiology, or PHPH 7711, Epidemiologic Methods</td>
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<tr>
<td>Doctoral</td>
<td>All PhD and DrPh students are required to take PH9140, Advanced Research Methods. The additional 5 hours is conducted during three separate class periods during the semester.</td>
<td>PHPB 9140, Advanced Research Methods</td>
<td></td>
</tr>
</tbody>
</table>

All research-oriented students in College engage in at least 5 hours of discussion-based responsible conduct of research (RCR) training. At the undergraduate level, students may opt to participate in research and if so, are required to complete CITI training plus individual hours with their faculty mentor. At the master’s level, all students are required to take either PHPH 7011, Principles of Epidemiology, or PHPH 7711, Epidemiologic Methods. Both courses cover methodological issues and ethical issues in Epidemiology, including study design and data collection from human subjects. At the doctoral level, all students are required to take PHPB 9140, Advanced Research Methods which covers Philosophy of Science, Ethics in Health Promotion Research, Human Subjects Research and International Research.