# SUMMER 2017 THESIS & CAPSTONE TIMELINE

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<th>DATE</th>
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| **June 2**<br>-Summer 2017 Registration Deadline | 1. Continue literature review.  
2. Compose initial draft of thesis/capstone; make sure you’ve contacted your Chair about expectations for the First Draft.  
3. Make sure IRB approval is in order if applicable: [http://www.gsu.edu/research/human_subjects.html](http://www.gsu.edu/research/human_subjects.html) |
| **June 19**<br>-Initial Draft Due | 1. Submit First Draft to Chair  
2. While Chair is reviewing your draft, begin working on Presentation. |
| **July 3**<br>-Final Draft Due | 1. Submit Final Draft to Chair and Committee Member(s).  
2. Start or continue working on PowerPoint Presentation.  
3. Contact Chair and all Committee Member(s) about scheduling a defense date; do not schedule a defense until you have confirmed a date and time with all members of your committee.  
4. Contact Facilities via [this form](http://publichealth.gsu.edu/students/thesis/forms-need/) to reserve a room for your defense.  
5. Once the defense is scheduled, email the Defense Announcement Form to gsample@gsu.edu at least one week before the defense date. Forms are available here: [http://publichealth.gsu.edu/students/thesis/forms-need/](http://publichealth.gsu.edu/students/thesis/forms-need/) |
| **July 24**<br>-Last Day to Defend | **Day of Defense**  
1. Bring [Results of Defense Form](http://publichealth.gsu.edu/students/thesis/forms-need/) for your committee to complete.  
2. Arrive early to make sure the room is set-up & AV equipment is working.  
3. Bring paper to take notes in case revisions need to be made to your thesis or capstone.  
4. Forms are available here: [http://publichealth.gsu.edu/students/thesis/forms-need/](http://publichealth.gsu.edu/students/thesis/forms-need/) |
| **July 28, 4:00 PM**<br>-Final Upload Due | Deadline for uploading final, approved version of the thesis or capstone to ScholarWorks  
- The final version must be approved by your Chair before it is uploaded.  
- Final Grades are due to the University by 5:00 PM on August 1. |
| **August 8** | University’s Degree Conferral Date |

*Please consult with your Chair and committee member(s) about the dates above. Deadlines may need to be altered to meet individual needs.*